

Adult Education Disability Documentation

SAMPLE ACCOMMODATIONS PLAN

Student Name: Jordan

Student ID # 1234

Date of Birth: 11/01/2005

Date: 09/01/2023

Adult Ed Agency: EdAdvance Adult & Continuing Education

1. Is written verification of a disability(ies) on file? Yes / No
2. Does the student have a physical, psychological, or cognitive impairment which substantially limits a major life activity? Yes / No

If yes, describe limitation(s):

Difficulty with learning and memory, attention and focus issues, language processing challenges, Executive function difficulties, Social and Emotional challenges

3. Does the student's disability require any instructional accommodations, instructional aids, and/or environmental modifications for the student to benefit from his/her adult education experience? Yes / No

List the student's disability-related limitations in the adult education setting:

- **Difficulty with learning and memory impacts** the ability to remember new information, follow instructions, or complete tasks
- **Attention and focus issues** lead to distractibility and difficulty filtering out background noise
- **Language processing challenges** impact understanding unspoken words and expressing themselves clearly
- **Executive function difficulties** impact this student's ability to plan, organize, and complete assignments promptly.
- **Social and emotional challenges** impact this student's ability to understand social cues and manage their emotions.

The following ACCOMMODATIONS will be implemented to meet the student's needs in the adult education setting:

- **Learning environment:** Providing a quiet and distraction-free workplace space, allowing for breaks to move around/step outside to manage emotions, and offering flexible seating options.
- **Instructional materials:** Providing materials in multiple formats (e.g., audio, video, text), using clear and concise language, and breaking down tasks into smaller steps.

- **Assessment:** Offering extended time for tests and assignments in class (1.5x), allowing for the use of assistive technology (e.g., spell checkers, grammar checkers), and providing alternative assessment methods (e.g., oral presentations, video recorded presentations, projects).

COMMENTS:

Jordan is encouraged to meet with his counselor on a needs basis to discuss successes, challenges, and future goals.

SIGNATURES OF PARTICIPANTS:

Student: _____

Disability Contact Person: _____

Adult Education Director: _____

Other: _____

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