

Adult Education Disability Documentation

CREATING AN ACCOMMODATION PLAN

When creating a successful accommodation plan for adult learners, there are several key components to consider:

Assessment and Documentation

- Obtain clear documentation of the learner's disability from a qualified healthcare provider or specialist.
- The documentation should include a clearly stated diagnosis explaining the impairment or limitation created by the disability.
- Conduct a comprehensive assessment of the individual's abilities, limitations, and specific accommodation needs.

Personalized Plan Development

- Develop a written accommodation plan based on the individual's assessed needs.
- Clearly outline the accommodations to be provided, how they will be implemented, and who is responsible for implementation.

Types of Accommodations

- Consider instructional accommodations to make studies more comprehensible, such as word banks, recording discussions, or note-taking assistance.
- Include testing accommodations like extended time, alternative testing arrangements, or the use of assistive technology.
- Explore flexible course structures, such as self-paced programs or competency-based models, to accommodate adult learners' schedules.

Implementation and Support

- Provide training on how to use the accommodations for the individual with the disability and relevant instructors and staff.
- Offer ongoing support and guidance through academic advisors or success coaches trained to assist adult and nontraditional learners.
- Ensure accommodations do not lower academic standards or substantially modify the curriculum.

Regular Review and Adjustment

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- Establish a process to review and evaluate the effectiveness of the accommodations.
- Collect feedback from the learner, instructors, and other stakeholders to assess the plan's success.
- Be prepared to adjust accommodations as needed to ensure they continue to meet the learner's evolving needs.

Legal and Institutional Considerations

- Recognize that accommodations in adult education may differ from those in K-12 settings.
- Maintain student privacy while informing relevant instructors about necessary accommodations.

By incorporating these key components, Disability Contact Persons can create a comprehensive and effective accommodation plan that supports adult learners' success while maintaining academic integrity and legal compliance.